



# **Strategic Plan**

## ***2006-2009***

Mr. Neil Bassi, Chairman

Washington, Greene & Beaver Counties, PA  
SOUTHWEST CORNER WORKFORCE INVESTMENT BOARD

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**TABLE OF CONTENTS**

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About the Board	page 2
Executive Summary	page 3
Assessment of Current State	pages 4-9
Desired State	page 10
Gap/Barrier Identification	page 11
Gap Closure	pages 12-13
Appendix A: PA CareerLink Network	pages 14-15
Appendix B: High Priority Occupations	pages 16-17
Appendix C: Approved Training Providers	pages 18-19

Washington, Greene & Beaver Counties, PA  
SOUTHWEST CORNER WORKFORCE INVESTMENT BOARD

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**ABOUT THE BOARD**

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The Southwest Corner Workforce Investment Board (SCWIB) oversees a network of one-stop Pennsylvania CareerLink employment and training centers that serve jobseekers and employers in Washington, Greene and Beaver counties. Other responsibilities include compiling local labor market information, selecting qualified organizations to operate WIA Title I programs, certifying training providers and programs that prepare individuals for high priority occupations, negotiating local performance standards, and convening industry cluster partnerships to address common workforce concerns facing employers. The SCWIB is one of hundreds of oversight boards that derive authority from the federal Workforce Investment Act of 1998. Board members, appointed by the county commissioners, represent employers, educational institutions and training providers, community based organizations, organized labor, and government.

Chairperson:  
**Mr. Neil Bassi**  
Charleroi Federal Savings

**Ms. Linda Andrews**  
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668 SEIU

**Mr. Robert Bazant**  
Penn Commercial, Inc.

**Ms. Linda Bell**  
Washington Greene County Job Training  
Agency, Inc.

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New Choices

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Douglas Education Center

**Ms. Sue Conrady**  
Intermediate Unit One

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Graule Studios

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Housing Authority of Beaver County

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Beaver County Area Vocational Technical  
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**Mr. Thomas Graney**  
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Beaver County Office on Aging

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Western Central PA Electricians  
Joint Apprenticeship & Training  
Committee

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PA Bureau of Vocational  
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Q-Cast

**Mr. Nelson Martin**  
Greene County Assistance Office

**Mr. Chris Mary**  
Alexander Fitness Center

**Mr. John McNay**  
McNay Management Company

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**Ms. Paulette Miller**  
Beaver County Rehabilitation  
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Brighton Hot Dog Shoppe

**Mr. William Polachek**  
Grand Residence

**Ms. Sharon Russell**  
Community Action  
Southwest

**Mr. Walt Schwoeble**  
Heritage Valley Health  
System

**Mr. William Sember**  
Washington County  
Authority

**Mr. Raymond Stockdale**  
Ruff Creek Central Store

**Mr. John Swiatek**  
Washington Wild Things  
Baseball Club

**Mr. George Warzynski**  
Plumbers Union 47

**Mr. Dave Waugaman**  
WEAE/ESPN Radio

**Mr. Frank Wilson**  
Housing Opportunities of  
Beaver

**Mr. A. J. Rick Vaccarelli**  
WQED Multimedia

**Mr. Tim Veith**  
Beaver Valley Mall

## EXECUTIVE SUMMARY

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The Southwest Corner Workforce Investment Board (SCWIB) is pleased to present this strategic plan, a *draft* document developed in accordance with guidelines established by the Pennsylvania Workforce Investment Board. The purpose of this plan is two-fold: 1) to reaffirm the SCWIB's vision, mission, values and goals, first articulated in 2001; and 2) to outline an agenda for the next three years.

### ***Vision***

The SCWIB envisions a regional labor pool that possesses the skills and attitudes to attract and retain employers who offer sufficient wages, benefits, and opportunities for advancement.

### ***Mission***

The mission of the SCWIB is to develop policies, oversee public funds, and procure services that help employers and job seekers throughout Washington, Greene and Beaver counties. Job placement assistance, education, training and counseling are offered in order to achieve a skilled workforce and economic development throughout the region.

### ***Goals for 2006-2009***

- 1) Alleviate labor shortages that threaten key industries;
- 2) Decrease unemployment and underemployment in targeted segments of the population; and
- 3) Improve coordination and accountability throughout the workforce development system.

### ***Corporate Values***

- We work as a cohesive team, emphasizing cooperation and consensus.
- We adopt a positive approach to our work.
- We focus on our customers --the workforce we are developing and the employers we are serving.
- We look for opportunities to promote empowerment rather than enable dependence.
- We strive to stay informed and remain active as board members.
- We capitalize on our strengths and acknowledging our limitations.
- We incorporate input from key stakeholders (e.g., elected officials, training providers, employers, jobseekers) into our decision making.
- We continually evaluate our performance and refine our policies, procedures and practices, as needed.

Washington, Greene & Beaver Counties, PA  
SOUTHWEST CORNER WORKFORCE INVESTMENT BOARD

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**ASSESSMENT OF CURRENT STATE**

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The SCWIB's jurisdiction is referred to as the Southwest Corner Workforce Investment Area (SCWIA) which covers three counties in southwestern Pennsylvania. Washington and Beaver counties are part of the Pittsburgh metropolitan statistical area; Greene County, meanwhile, is a small single county labor market area. The SCWIA is diverse in terms of geography, employment and population demographics.

***Workforce (Labor Supply)***

According to the PA Center for Workforce Information and Analysis, the SCWIA's total population in 2005 was 423,591 and the civilian labor force was 209,900. Of these workers, 198,200 were employed, yielding an unemployment rate of 5.6%.

<b>Metric</b>	<b>Beaver County</b>	<b>Washington County</b>	<b>Greene County</b>
Population (2005, estimate)	177,377	206,406	39,808
Change in population (2000-2005)	-2.2%	1.7%	-2.1%
Average weekly wage (2002)	\$603	\$642	\$685
Median household income (2003)	\$37,866	\$40,372	\$31,622
Civilian labor force (May 2006)	89,900	102,000	16,700
Unemployment rate (May 2006)	5.1%	5.1%	5.9%
High school graduates, percent of persons age 25+ (2000)	83.6%	82.6%	75.7%
Bachelor's degree or higher, percent of persons age 25+ (2000)	15.8%	18.8%	12.2%
Mean travel time to work, in minutes, workers age 16+ (2000)	24.5	25.6	28.3
Persons below poverty, percent (2003)	10.5%	9.7%	14.6%
Private nonfarm establishments (2003)	3,494	5,025	687
Minority-owned firms, percent of total (1997)	3.1%	3.4%	7.4%
Women-owned firms, percent of total (1997)	27.5%	25.3%	18.9%

Sources: U.S. Census Bureau: State and County QuickFacts. Data derived from Population Estimates, 2000 Census of Population and Housing, 1990 Census of Population and Housing, Small Area Income and Poverty Estimates, County Business Patterns, 1997 Economic Census, Minority- and Women-Owned Business, Building Permits, Consolidated Federal Funds Report, 1997 Census of Governments

***Employers (Labor Demand)***

*A Employment and wages by industry*

According to data compiled by the PA Center for Workforce Information and Analysis for the Southwest Corner, the industries that employ the highest number of workers in our region are: educational services (13,880 workers); food services and drinking places (9,810 workers); government (8,807 workers); ambulatory health care services (6,210 workers); hospitals (6,070 workers); nursing and residential care facilities (6,020

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**ASSESSMENT OF CURRENT STATE**

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workers); specialty trade contractors (5,440 workers); food and beverage stores (5,150 workers); professional and technical services (5,020 workers); and primary metal manufacturing (4,040 workers).

The industries with the highest average weekly wage in our region are: funds, trusts and other financial vehicles (\$1533); pipeline transportation (\$1338); securities, commodity contracts and investments (\$1073); telecommunications (\$977); management of companies and enterprises (\$966); primary metal manufacturing (\$883); machinery manufacturing (\$871); professional and technical services (\$855); computer and electronic product manufacturing (\$851); and electronic markets and agents and brokers (\$828).

The industries with the highest average annual payroll are: educational services (\$487 million); government (\$268 million); ambulatory health care services (\$241 million); hospitals (\$224 million); professional and technical services (\$223 million); specialty trade contractors (\$206 million); primary metal manufacturing (\$186 million); nursing and residential care facilities (\$127 million); merchant wholesalers, durable goods (\$114 million); and fabricated metal product manufacturing (\$99 million).

According to the *Pennsylvania Industry Cluster Trend 2001-2004*, a Penn State publication, key industry clusters in the Southwest Corner are:

Industry Cluster	# of Employees	# of Establishments
Life Sciences	19,867	998
Education	15,512	373
Adv. Materials & Diversified Manufacturing	14,617	356
Business & Financial Services	12,801	1,615
Building & Construction	11,565	1,279
Agriculture & Food Production	7,041	330
Information & Communications Services	3,923	287
Logistics & Transportation	3,371	226
Lumber, Wood & Paper	2,295	92

Note: We have hired a consultant to analyze these clusters, including important subclusters, and make projections about future labor market conditions such as job stability, with a focus on jobs with benefits.

***B Industry and occupational analysis***

According to data compiled by the PA Center for Workforce Information and Analysis for the Southwest Corner, the top ten industries in our region in terms of projected employment growth by 2012 are: ambulatory health care services (+1710 workers); nursing and residential care (+1260 workers); social assistance (+580 workers);

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**ASSESSMENT OF CURRENT STATE**

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membership associations and organizations (+420 workers); professional and technical services (+390 workers); food services and drinking places (+250 workers); miscellaneous store retailers (+240 workers); building materials and garden supply stores (+150 workers); management of companies and enterprises (+140 workers); and merchant wholesalers, durable goods (+120 workers).

Employment in the following industries, meanwhile, is expected to decline the most by 2012: primary metal manufacturing (-1180 workers); general merchandise stores (-370 workers); hospitals (-330 workers); electronic markets and agents and brokers (-270 workers); fabricated metal product manufacturing (-230 workers); apparel manufacturing (-170 workers); paper manufacturing (-150 workers); merchant wholesalers, nondurable goods (-130 workers); rail transportation (-130 workers); and food manufacturing (-100 workers).

The ten highest priority occupations in terms of annual openings in our region are: registered nurses (3); child care workers (78); receptionists and information clerks (74); nursing aides, orderlies and attendants (56); office clerks (56); police and sheriff's patrol officers (53); elementary school teachers (51); secondary school teachers, math, science and foreign language (45); and home health aides (44).

The top ten occupations in terms of projected employment growth for our region by 2012 are: registered nurses (+320 jobs); home health aides (+290 jobs); child care workers (+270 jobs); receptionists and information clerks (+270 jobs); nursing aides, orderlies and attendants (+260 jobs); personal and home health aides (+230 jobs); social and human service assistants (+210 jobs); medical assistants (+200 jobs); emergency medical technicians and paramedics (+190 jobs); and police and sheriff's patrol officers (+190 jobs).

Employment in the following occupations, meanwhile, is expected to decline the most by 2012: secretaries (-430 jobs); stock clerks and order fillers (-320 jobs); laborers and freight, stock and material movers, hand (-280 jobs); helpers, extraction workers (-230 jobs); maintenance and repair workers, general (-190 jobs); production workers, other (-190 workers); supervisors, construction trades and extraction workers (-170 workers); helpers, production workers (-160 jobs); and retail salespersons (-160 jobs).

The state compiles a list of high priority occupations for the SCWIA (see Appendix B).

*C Demand for skilled workers*

According to data compiled by the PA Center for Workforce Information and Analysis for the Southwest Corner, the top ten professional or skilled occupations by average annual openings in the region are: retail salespersons (141); registered nurses (93); nursing aides, orderlies and attendants (56); general and operations managers (53); police and

**ASSESSMENT OF CURRENT STATE**

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sheriff's patrol officers (53); cooks, restaurants (52); elementary school teachers (51); managers, other (51); tellers (49); and secondary school teachers (45).

The top employing industry for these occupations are as follows: department stores (retail salespersons); general medical and surgical hospitals (registered nurses); nursing care facilities (nurses aides, orderlies and attendants); grocery stores (general and operations managers); local government (police and sheriff's patrol officers); full service restaurants (cooks, restaurants); elementary and secondary schools (elementary school teachers, secondary school teachers); self-employment (managers, other); and depository credit intermediation (tellers).

The education and training needed for our ten highest priority occupations are as follows: associate's degree (registered nurses); short term on-the-job training (child care workers; receptionists and information clerks; nurses aides; orderlies and attendants; office clerks; home health aides); long term training (police and sheriff's patrol officers); and bachelor's degree (elementary school teachers; secondary school teachers).

***PA CareerLink Network***

The SCWIB oversees a network of full-service PA CareerLink centers and access points throughout Washington, Greene and Beaver counties (see Appendix A) which serve jobseekers and employers.

For jobseekers, our full-service centers offer "core" services (e.g., outreach, intake, initial assessment, job search assistance, and job clubs) on a universal basis. Individuals who require additional help to enter or reenter the workforce may be eligible for "intensive" services, including comprehensive assessments, individual employment plan development, counseling, career planning, case management, and short-term preparation for vocational training. Some customers who lack the skills to obtain or retain self-sustaining employment in high demand occupations qualify for training grants which are distributed through vouchers known as individual training accounts. Supportive services are available to overcome barriers to employment related to transportation, child care, dependent care, housing, and health services that are identified during the initial assessment.

Core services for employers, offered free of charge on a universal basis, include orientation to the PA CareerLink system and automated job matching, screening and referral of qualified candidates. The PA CareerLink centers also participate in local Rapid Response teams convened to help workers at risk of losing their jobs due to plant closings, workforce reductions, etc. More intensive services, such as job profiling and seminars and workshops on workforce issues, may be provided, too. In certain cases, employers may be eligible for grants or tax credits that support incumbent worker training, on-the-job training, and customized job training to help them meet their employment needs.

**ASSESSMENT OF CURRENT STATE**

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A key attraction of each full-service center is a staffed career resource area that contains information about the labor market, training providers, PA CareerLink partner services, and unemployment compensation.

***Training Providers***

The SCWIB is involved in certifying local training providers that offer programs that prepare jobseekers for high priority occupations (see current list in Appendix C). To be approved, each program must meet minimum standards for performance. Individual training account grants may be applied only towards an approved program. Programs located outside of the area are also accessible by customers as long as they have been certified by another workforce investment board. The approved training provider list includes community colleges, four-year colleges, universities, intermediate units, proprietary schools, and vocational-technical schools. Successful completion leads to a certificate, associate's degree or bachelor's degree, depending on the program.

Employers can sponsor their own training programs for new recruits or incumbent workers. Public subsidies, in the form of grants or tax credits, are available to support these activities, under certain conditions.

***Partners in Economic Development***

There are a number of agencies dedicated to improving economic opportunities in the area, some of which have representatives who serve on the SCWIB:

- the chambers of commerce representing Beaver, Greene and Washington counties;
- the Ben Franklin Technology Center of Western PA;
- the Minority Enterprise Corporation of Southwest Pennsylvania;
- Penn's Southwest Association;
- the small business development centers;
- the Southwestern PA Industrial Resource Center;
- the Greene County Industrial Development Authority;
- the Beaver Initiative for Growth;
- the Beaver County Corporation for Economic Development;
- the Corporation for Owner Operated Projects;
- the Aliquippa Alliance for Unity and Development;
- the Southwestern PA Area Labor-Management Committee;
- the Beaver County Cooperative Extension;
- the Beaver County Industrial Development Authority; and
- the Community Development Program of Beaver County.

**ASSESSMENT OF CURRENT STATE**

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***Industry Partnerships***

The SCWIB is the lead agency for a logistics and transportation industry partnership created to support growth and development, primarily by promoting the creation and retention of a skilled workforce. This partnership is involved in: 1) building capacity by recruiting additional stakeholders, including representatives from the primary transport sectors (road, rail, water and air), educational institutions, the Westmoreland Logistics Park, the Port of Pittsburgh, and the Tri-County Airport Partnership; 2) developing a detailed assessment of the industry's workforce needs and inter and cross-firm career ladders via interviews and focus groups with employer and employee organizations; 3) developing a business plan for the partnership and defining workforce recruitment and retention programs and goals, as well as training programs and training goals; and 4) developing a sustainability plan for the growth and stabilization of the partnership.

The SCWIB was also instrumental in launching a manufacturing industry partnership that, among other achievements, spawned a training program called New Century Careers to address current and projected labor supply shortages among welders, machinists, and other manufacturing occupations requiring advanced skills.

Meanwhile, the SCWIB is in the process of organizing a construction and building trades industry partnership. This partnership will bring together local building trades unions, employers, education and training providers, and workforce intermediaries to develop and implement strategies in response to serious challenges, including an aging workforce and skill deficiencies among incumbent workers. One of the key goals of the partnership will be to reach out to youth, minorities, women, and others who may not have considered construction as a career and to help connect them to the information and foundational skills needed to enter training or an apprenticeship program. We are in the process of seeking funding for this partnership from the PA Department of Labor Industry's Industry Partnership program.

**DESIRED STATE**

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*The SCWIB envisions a regional labor pool that possesses the skills and attitudes to attract and retain employers who offer sufficient wages, benefits, and opportunities for advancement.*

The relationship between workforce investment and economic development is reciprocal; a region's ability to attract and retain companies depends, to a large degree, on the quality of the labor force, and good companies offer opportunities for workers to acquire new skills, knowledge and experience. To be effective, then, the workforce investment system must be responsive to both sides of the labor market equation. On the supply side, potential barriers to employment (e.g., insufficient job skills, unreliable transportation, lack of child care) must be identified and resolved. On the demand side, meanwhile, employers' workforce needs must be thoroughly understood so assistance can be customized to achieve desired outcomes. Overall, strong partnerships, good communication and effective information management systems are critical components of a successful workforce investment system.

*The mission of the SCWIB is to develop policies, oversee public funds, and procure services to meet the employment and training needs of employers and jobseekers throughout Washington, Greene and Beaver counties. Job placement assistance, education, training and counseling are offered in order to achieve a skilled workforce and facilitate economic development throughout the region.*

In a strong economy, unemployment and underemployment are merely transitional, rather than structural, phenomena. Workers laid off due to the closing of a local facility are quickly reabsorbed by other employers in the same industry or retrained for other high priority occupations. Youth who are approaching graduation from high school or college have the academic preparation and work experience needed to take advantage of the many exciting career opportunities in the area, or to start a new company. Incumbent workers advance within a company or industry, through career ladders and opportunities for lifelong learning. A successful workforce investment system helps bring about and maintain these conditions by leveraging resources that support employment and training, yielding benefits for those who live and/or work in the community.

## **GAP/BARRIER IDENTIFICATION**

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There are three primary gaps that exist between the current and desired state:

### ***Labor shortages***

Labor shortages jeopardize economic development by making it difficult for employers to fill key positions. These shortages may be caused by supply-side factors such as the aging of the workforce and/or demand-side factors such as the emergence of new markets and widespread use of workplace technologies that require advanced skills.

For the region as a whole, the size of the labor force does not appear to represent a serious threat at this time. A handful of industries, however, are currently experiencing, or are projected to experience, significant vacancies and/or turnover, including manufacturing, health services, transportation, construction, retail, and business services (especially information technology). Failure to identify and address these shortages could, ultimately, undermine efforts to grow the economy and reduce access to valuable products and services.

### ***Unemployment and underemployment***

With an unemployment rate of 5.6%, jobseekers' prospects for finding a job are relatively favorable in this area. Significant pockets of unemployment and underemployment remain, however. Lack of opportunities for youth is particularly problematic, since future prosperity depends on the preparedness of this population. Part-time work schedules, low wages and lack of benefits, meanwhile, make it difficult for many working adults to support themselves and their families.

Assistance is available through PA CareerLink but funding is limited, even for those who meet the stringent eligibility requirements. Optimizing the allocation of available resources and generating additional support for workforce development are challenges facing local workforce investment boards across the nation.

### ***Coordination and Enhancement***

The large number of organizations committed to economic and workforce issues in the area reflects a strong interest in the welfare of local employers and jobseekers. Coordination has improved considerably over the past several years, primarily through common membership on boards, mobilization in response to major dislocations in the mining and airline industries, and innovative forums convened by the University of Pittsburgh Institute of Politics' Human Capital Initiative and other key players. There is still considerable fragmentation, however, creating confusion for the public and yielding inefficiencies through duplication of effort. Accountability, meanwhile, is limited by the fact that organizations use different methods to track outcomes and measure progress.

**GAP CLOSURE**

To address the gaps and barriers discussed above, the SCWIB has identified the following goals:

- 1) Alleviate labor shortages that threaten key industries;
- 2) Decrease unemployment and underemployment in targeted segments of the population; and
- 3) Improve coordination and accountability throughout the workforce development system.

In pursuit of these goals, the SCWIB has outlined an action plan that prescribes strategies, assigns shared responsibility, identifies possible partners, and establishes outcome measures:

	GOAL AREA		
	LABOR SHORTAGES	UNEMPLOYMENT AND UNDER-EMPLOYMENT	COORDINATION AND ENHANCEMENT
Strategies	<ul style="list-style-type: none"> <li>• Conduct an industry cluster analysis of the SCWIA to identify current or projected labor shortages.</li> <li>• Develop/sustain industry partnerships in identified clusters.</li> <li>• Develop performance criteria to certify training providers that are responsive to local labor market needs.</li> <li>• Develop and implement marketing strategies to promote awareness of demand-side labor market concerns and efforts to address them.</li> <li>• Measure progress and refine strategies, as appropriate.</li> </ul>	<ul style="list-style-type: none"> <li>• Conduct a workforce analysis of the SCWIA to identify segments of the population with high rates of unemployment and/or underemployment.</li> <li>• Identify/leverage other sources of funding for intensive services and training.</li> <li>• Work with the PA CareerLink operators to develop outreach programs tailored to targeted segments of the population and identify and address potential barriers to service.</li> <li>• Develop and implement marketing strategies to promote awareness of supply-side labor market concerns and efforts to address them.</li> <li>• Measure progress and refine strategies, as appropriate.</li> </ul>	<ul style="list-style-type: none"> <li>• Survey regional partners in workforce development and economic development to develop an inventory of programs and services.</li> <li>• Using the inventory as a framework, engage regional partners in identifying opportunities for collaboration and system-wide enhancements.</li> <li>• Develop and implement marketing strategies to promote awareness of system-wide labor market concerns and efforts to address them.</li> <li>• Measure progress and refine strategies, as appropriate.</li> </ul>

Washington, Greene & Beaver Counties, PA  
SOUTHWEST CORNER WORKFORCE INVESTMENT BOARD

**GAP CLOSURE**

Action Plan (continued)

	GOAL AREA		
	LABOR SHORTAGES	UNEMPLOYMENT AND UNDER-EMPLOYMENT	COORDINATION AND ENHANCEMENT
Shared Responsibility	<ul style="list-style-type: none"> <li>• SCWIB Labor Demand Committee</li> <li>• PA CareerLink Business Services Teams</li> </ul>	<ul style="list-style-type: none"> <li>• SCWIB Labor Supply Committee</li> <li>• SCWIB Youth Council</li> <li>• PA CareerLink Case Managers</li> </ul>	<ul style="list-style-type: none"> <li>• SCWIB Coordination Committee</li> <li>• PA CareerLink Operator Consortia</li> </ul>
Possible Partners	<ul style="list-style-type: none"> <li>• Chambers of commerce</li> <li>• Business Calling Program</li> <li>• Economic development agencies</li> </ul>	<ul style="list-style-type: none"> <li>• Community based / faith-based organizations</li> <li>• Public housing authorities</li> <li>• County welfare offices</li> </ul>	<ul style="list-style-type: none"> <li>• Local elected officials</li> <li>• Pittsburgh Regional Alliance</li> <li>• University of Pittsburgh Institute of Politics' Human Capital Policy Initiative</li> </ul>
Outcome Measures	<ul style="list-style-type: none"> <li>• Number of industry partnerships</li> <li>• Number of ITAs geared towards alleviating labor shortages</li> <li>• Employer customer satisfaction with PA CareerLink</li> <li>• Number of Incumbent Worker Training Grants</li> </ul>	<ul style="list-style-type: none"> <li>• PA CareerLink utilization among targeted populations</li> <li>• Customer satisfaction with PA CareerLink among targeted groups</li> <li>• Employment rate and average wage among targeted groups</li> </ul>	<ul style="list-style-type: none"> <li>• Awareness among regional partners of respective roles and responsibilities</li> <li>• Number/types of forums for facilitating linkages among regional partners</li> </ul>

As the SCWIB implements this action plan, activities will be guided by the following corporate values:

- We work as a cohesive team, emphasizing cooperation and consensus.
- We adopt a positive approach to our work.
- We focus on our customers --the workforce we are developing and the employers we are serving.
- We look for opportunities to promote empowerment rather than enable dependence.
- We strive to stay informed and remain active as board members.
- We capitalize on our strengths and acknowledging our limitations.
- We incorporate input from key stakeholders (e.g., elected officials, training providers, employers, jobseekers) into our decision making.
- We continually evaluate our performance and refine our policies, procedures and practices, as needed.

Washington, Greene & Beaver Counties, PA  
SOUTHWEST CORNER WORKFORCE INVESTMENT BOARD

**APPENDIX A: PA CAREERLINK NETWORK**

Site	Level of service	Operator Consortium	Partners
PA CareerLink Washington County  Millcraft Center 90 West Chestnut Street, Ste 150LL Washington, PA (724) 223-4500	Full service center	1. PA Bureau of Workforce Development Partnership 2. PA Office of Vocational Rehabilitation 3. Southwest Training Services, Inc.*	1. Arbor Education & Training, Inc., LLC 2. Community Action Southwest 3. Douglas Education Center 4. Goodwill Industries of Fayette County, Inc. 5. Intermediate Unit 1 6. PA Bureau of Workforce Development Partnership 7. PA Dept. of Labor & Industry, Unemp. Comp. 8. PA Office of Vocational Rehabilitation 9. Penn Commercial Business & Technology School 10. Pittsburgh Institute of Aeronautics Career Services 11. Pittsburgh Technical Institute 12. Senior Employment Center, Mature Services, Inc. 13. Southwest Training Services, Inc. 14. Southwestern Pennsylvania Area Agency on Aging 15. Washington County Public Assistance Office 16. Wash. Greene County Job Training Agency, Inc. 17. Western Area Career & Technical Center 18. Veterans Services
PA CareerLink Greene County  4 West High Street Waynesburg, PA (724) 852-2900	Full service center	1. PA Bureau of Workforce Development Partnership 2. PA Office of Vocational Rehabilitation 3. Southwest Training Services, Inc.*	1. Community Action Southwest 2. Goodwill Industries of Fayette County 3. Greene ARC 4. Greene County Public Assistance Office 5. Intermediate Unit I 6. Laurel Business Institute 7. Life'sWork of Western PA 8. Penn Commercial Business & Technology School 9. Penn State Educational Opportunity Center 10. PA Department of Veterans Affairs/BWDP 11. Pittsburgh Institute of Aeronautics 12. Social Security Administration 13. Southwestern Pennsylvania Area Agency on Aging 14. Transitional Employment Consultants 15. United Mine Workers of America Career Center 16. Wash. Greene County Job Training Agency, Inc. 17. West Virginia Junior College 18. Westmoreland County Community College
PA CareerLink Beaver County at Beaver Falls  2103 Ninth Avenue Beaver Falls, PA (724) 846-0016	Full service	1. Adult Literacy Action-Penn State 2. Beaver County Assistance Office 3. Job Training for Beaver County, Inc.* 4. PA Bureau of Workforce Development Partnership 5. PA Office of Vocational Rehabilitation	1. Adult Literacy Action-Penn State 2. Arbor Education & Training, Inc., LLC 3. Beaver County assistance Office 4. Community College of Beaver County 5. DCI 6. Housing Authority of the County of Beaver 7. Job Training for Beaver County, Inc. 8. PA Bureau of Workforce Development Partnership 9. PA Department of Veterans Affairs/BWDP PA Office of Vocational Rehabilitation 10. Pittsburgh Technical Institute 11. Senior Employment Center-Mature Services, Inc.

Washington, Greene & Beaver Counties, PA  
SOUTHWEST CORNER WORKFORCE INVESTMENT BOARD

**APPENDIX A: PA CAREERLINK NETWORK**

Site	Level of service	Operator Consortium	Partners
PA CareerLink Beaver County at Aliquippa Alliance for Unity & Development  Franklin Center 524 Franklin Avenue Aliquippa, PA 15001 (724) 378-2882	Access point (computer access only)	(See PA CareerLink Beaver County at Beaver Falls)	(See PA CareerLink Beaver County at Beaver Falls)
PA CareerLink Beaver County at CCBC  1 Campus Drive Monaca, PA 15061 (724) 775-8561	Access point (limited services/ hours)	(See PA CareerLink Beaver County at Beaver Falls)	(See PA CareerLink Beaver County at Beaver Falls)
PA CareerLink Mon Valley (regional)  Donora Industrial Park 570 Galiffa Drive Donora, PA 15033 (724) 379-4750	Full service center	<ol style="list-style-type: none"> <li>1. Allegheny County Department of Human Services</li> <li>2. Goodwill Industries of Fayette County, Inc.</li> <li>3. PA Bureau of Workforce Development Partnership</li> <li>4. PA Department of Veterans Affairs/BWDP</li> <li>5. PA Office of Vocational Rehabilitation</li> <li>6. Private Industry Council of Westmoreland/Fayette, Inc.</li> </ol>	<ol style="list-style-type: none"> <li>1. Community Action Southwest</li> <li>2. Douglas Education Center</li> <li>3. Intermediate Unit I</li> <li>4. Life'sWork of Western Pennsylvania</li> <li>5. Mon Valley Community Health Services, Inc.</li> <li>6. Mon Valley Initiative</li> <li>7. Penn Commercial</li> <li>8. PIA Truck Driving Program</li> <li>9. Southwest Training Services, Inc.*</li> <li>10. Southwestern Pennsylvania Area Agency on Aging</li> <li>11. Washington Greene County Job Training Agency, Inc.</li> <li>12. Washington/Westmoreland County Department of Public Assistance</li> <li>13. Westmoreland/Fayette Workforce Investment Board</li> </ol>

\* Point of contact for the SCWIB

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**APPENDIX B: HIGH PRIORITY OCCUPATIONS**

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According to the PA Center for Workforce Information and Analysis, the following occupations are in demand in the Southwest Corner Workforce Investment Area which covers Washington, Greene and Beaver counties:

Accountants & Auditors	Postsecondary
Administrative Services Managers	Education Administrators, Preschool & Child Care Center
Agricultural Inspectors	Educational, Vocational & School Counselors
Architectural & Civil Drafters	Elementary School Teachers
Biochemists & Biophysicists	Engineering Teachers, Postsecondary
Biological Technicians	Environmental Engineers
Biomedical Engineers	Environmental Scientists & Specialists
Bookkeeping, Accounting & Auditing Clerks	ESL Teachers
Brickmasons & Blockmasons	Financial Managers
Butchers & Meat Cutters	Furniture Finishers
Cabinetmakers & Bench Carpenters	Graphic Designers
Cardiovascular Technologists & Technicians	Heating, A/C & Refrigeration Mechanics
Cement Masons & Concrete Finishers	Home Health Aides
Chemical Equipment Operators & Tenders	Industrial Machinery Mechanics
Chemical Plant & System Operators	Inspectors, Testers, Samplers & Weighers
Chemists	Job Printers
Child Care Workers	Kindergarten Teachers
Claims Adjusters, Examiners & Investigators	Laborers & Material Movers
Computer & Information Scientists, Research	Legal Secretaries
Computer Software Engineers, Systems Software	Librarians
Computer Support Specialists	Licensed Practical & Vocational Nurses
Computer Systems Analysts	Loan Officers
Construction Managers	Machinists
Consumer Information Specialists	Maintenance & Repair Workers, General
Correctional Officers & Jailers	Management Analysts
Cost Estimators	Mathematical Science Teachers, Postsecondary
Customer Service Representatives	Mechanical Drafters
Dental Hygienists	Medical & Clinical Laboratory Technicians
Dental Laboratory Technicians	Medical & Clinical Laboratory Technologists
Dentists	Medical & Public Health Social Workers
Desktop Publishers	Medical Appliance Technicians
Education Administrators, Elementary & Secondary School	Medical Assistants
Education Administrators,	Medical Records & Health Information

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**APPENDIX B: HIGH PRIORITY OCCUPATIONS**

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Technicians	Respiratory Therapists
Medical Scientists	Sales Managers
Medical Secretaries	Sales Representatives
Medical Transcriptionists	Sales Representatives, Technical & Scientific
Mental Health Counselors	Secondary School Teachers - Math, Science & Foreign Languages
Middle School Teachers	Secretaries
Molding & Casting Machine Setters/Oprs/Tenders	Securities, Commodities & Financial Services Sales Agents
Network & Computer Systems Administrators	Shipping, Receiving & Traffic Clerks
Nuclear Engineers	Special Education Teachers, Secondary School
Nursing Aides, Orderlies & Attendants	Speech-Language Pathologists
Nursing Instructors & Teachers, Postsecondary	Statisticians
Occupational Therapists	Stonemasons
Office Clerks	Structural Iron & Steel Workers
Packaging & Filling Machine Operators/Tenders	Supervisors - Construction/Extraction Workers
Painters, Construction & Maintenance	Supervisors - Mechanics, Installers & Repairers
Paper Goods Machine Oprs/Tenders	Supervisors - Office & Admin. Support Workers
Personal & Home Care Aides	Supervisors - Production & Operating Workers
Personal Financial Advisors	Supervisors - Trans. & Material-Moving Machine/Vehicle Operators
Pharmacists	Teacher Assistants
Pharmacy Technicians	Telemarketers
Phlebotomists	Travel Agents
Physical Therapist Assistants	Truck Drivers, Heavy & Tractor-Trailer
Physical Therapists	Truck Drivers, Light
Police & Sheriff's Patrol Officers	Veterinarians, Large Animals
Postal Service Mail Carriers	Veterinary Assistants
Postal Service Mail Sorters & Processors	Veterinary Technologists & Technicians
Prepress Technicians & Workers	Vocational Education Teachers, Secondary School
Preschool Teachers	Welders, Cutters, Solderers & Brazers
Printing Machine Operators	Woodworking Machine Oprs/Tender
Production, Planning & Expediting Clerks	
Radiologic Technologists & Technicians	
Railroad Conductors & Yardmasters	
Receptionists & Information Clerks	
Registered Nurses	

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**APPENDIX C: APPROVED TRAINING PROVIDERS**

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The following training providers have applied to have their programs appear on the statewide approved list for PY 2006-2007:

- Advantage Training Inc. (formerly Garfield Business Institute) Hopewell Industrial Park, 430 Corporation Drive, Aliquippa, PA 15001
  - Medical Biller
  
- Beaver County Area Vocational Technical School, 145 Poplar Drive, Monaca, PA 15061
  - Air Conditioning & Refrigeration
  - Business Information Services
  - Carpentry
  - Computerized Materials Handling
  - Drafting & Design
  - Electrical Occupations
  - Food Prep & Services
  - Graphic Arts
  - Greenhouse/Landscaping
  - Machine Tool Technology
  - Masonry/Bricklaying
  - Welding
  
- Community College of Beaver County – Beaver Falls, 25 Cessna Drive, Beaver Falls, PA 15061
  - A+ & Network+ Certification
  - Certified Internet Professional
  - Cisco Certified Networking Associate
  - Java 2 Programming Language
  - Microsoft Certified Administrator MCSA 2003
  - Microsoft Certified Systems Engineer MCSE 2003
  - Oracle 9i
  - Technical Support Specialist
  
- DCI Career Institute Beaver Valley Mall, 366 Route #18, Monaca, PA 15061
  - Business Information Specialist
  - Computer Network Specialist
  - Medical Assistant
  
- Penn Commercial, Inc., 242 Oak Spring Road, Washington, PA 15301
  - Accounting
  - Business Administration
  - Business Administration-Information Technology
  - Business Administration-Human Resources
  - Business Administration-Marketing/Management

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**APPENDIX C: APPROVED TRAINING PROVIDERS**

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- Business Office Specialist
- Electrician
- Engineering Drafting with CAD
- Executive Office Administration
- Heating, Ventilation, Air Conditioning, Refrigeration
- HVACR-Service Technician
- Legal Office Administration
- Medical Assistant
- Medical Billing and Coding
- Medical Office Administration
- Medical Transcription Specialist
- Network Administrator
- Phlebotomy
  
- Pittsburgh Technical Institute, 1111 McKee Road, Oakdale, PA 15071
  - Surgical Technician
  
- Truck Technology Training, Inc., 1206 Rear Pennsylvania Ave., Monaca, PA 15061
  - Advanced Commercial Truck Driving
  
- Western Area Career & Technology Center, 688 Western Avenue, Canonsburg, PA
  - Air Conditioning & Heating
  - Automotive Mechanics
  - Building/Property Maintenance & Manager
  - Carpentry
  - Carpentry (70 hours)
  - Child Care
  - Computer & Digital Networking
  - Diesel Technician
  - Drafting
  - Electrical Occupations
  - Health Assistant
  - Machine Shop
  - Masonry
  - Practical Nursing
  - Professional Truck Driving
  - Welding
  - Welding (36 hours)

## **Southwest Corner Workforce Investment Board**

c/o Washington Greene County Job Training Agency, Inc.

351 West Beau Street, Suite 300

Washington, PA 15301

Phone: 724-229-5083

Fax: 724-229-5086

[www.washingtongreene.org/scwib](http://www.washingtongreene.org/scwib)

David P. Suski, President/CFO

### *Washington County Commissioners*

Honorable J. Bracken Burns, Sr.,\* Co-Chairman

Honorable Larry Maggi,\* Co-Chairman

Honorable Diana L. Ireby

### *Greene County Commissioners*

Honorable Pam Snyder, Chairperson

Honorable Dave Coder

Honorable John Gardner

### *Beaver County Commissioners*

Honorable Dan Donatella, Chairperson

Honorable Joseph Spanik

Honorable Charles A. Camp

\* Chief elected officials for the Southwest Corner workforce investment area